

F. No. 44015/22/2023-Admn.I/E-8969
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Pension and Pensioners' Welfare

3rd floor, Lok Nayak Bhawan,
Khan Market, New Delhi.
Dated 06th December, 2023

OFFICE MEMORANDUM

Sub: Constitution of Internal Complaints Committee in the DoPPW -reg.

With the approval of the Competent Authority, the Internal Complaints Committee (ICC) is hereby re-constituted as under:

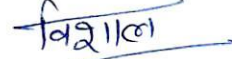
- | | | | |
|------|--|---|------------------|
| i. | Ms. Jaya Dubey, Joint Secretary, DARPG | : | Chairperson |
| ii. | Ms. Kuljit Kaur, Secretary General, AIWC | : | as NGO Member |
| iii. | Ms. Madhu Mankotia, US Desk A | : | Member |
| iv. | Sh. Akhlesh Mann, Section Officer | : | Member |
| v. | Ms. Manju Gupta, AD(OL) | : | Member Secretary |

2. The ICC will look into the complaints of Sexual Harassment at workplace- according to the provision of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 in the Department of Pension & Pensioners' Welfare.

3. The ICC shall deal with the cases/complaints as per guidelines issued by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) O.M. No. 11013/2/2014-Estt. (A-III) dated 16th July, 2015 and O.M. No. 11013/7/20216-Estt. (A-III) dated 22nd December, 2016.

4. The women employees of the Department of Pension & Pensioners' Welfare may bring their problems, grievances and complaints, if any, to the notice of the Committee through the Member Secretary. The contact details and email ids are given at Annexure.

5. The terms of the Committee will be for 3 years w.e.f. 06th December, 2023 or till further orders, whichever is earlier.



(Vishal Kumar)

Under Secretary to the Govt. of India
Tel: 24644634

**Smt. Jaya Dubey,
Joint Secretary,
Department of Administrative Reforms
& Public Grievances,
STC Building, Janpath,
New Delhi-110001**

Copy to:

1. Ms. Kuljit Kaur, Secretary General, All India Women's Conference, Sarojini House, 6, Bhagwan Das Road, Bhagwan Das Lane, Mandi House, New Delhi-01
2. Ms. Madhu Mankotia, Under Secretary & Member, DoPPW.
3. Sh. Akhlesh Mann, Section Officer & Member, DoPPW.
4. Ms. Manju Gupta, AD(OL) & Member Secretary, DoPPW.
5. All Officers/ Sections/Desks in DoPPW (e-Office Notice Board)
6. PSO to Secretary (Pension).

Annexure

S.No.	Name of Officers	Designation	Contact Detail & Email ID
1	Ms. Jaya Dubey	Joint Secretary & Chairperson	Email- jaya.dubey@nic.in
2	Ms. Kuljit Kaur	Secretary General & NGO Member	M- 9971402522 Email- kuljitjolly@gmail.com
3	Ms. Madhu Mankotia	Under Secretary & Member	M-9868272396 Email- madhu.mankotia@nic.in
4	Sh. Akhlesh Mann	Section Officer & Member	M-9999841737 Email- akhi.mann@gov.in.
5	Ms. Manju Gupta	AD(OL) & Member Secretary	M- 9811350920 Email- manjugupta.dgca@nic.in.