

**No. 26020/28/2019-Admin.I-Part (1)-6863**  
**Government of India**  
**Ministry of Personnel, Public Grievances &**  
**Pensions Department of Pension & pensioners'**  
**Welfare**  
**3<sup>rd</sup> Floor, Lok Nayak Bhawan**  
**Khan Market, New Delhi**  
**Date: 21<sup>th</sup> May, 2026**

**CIRCULAR**

**Subject:** Inviting applications from retired personnel of Public Sector Banks in equivalent level/pay scales to Central Government for rendering their services as Consultant on monthly basis in Department of Pension & Pensioners' Welfare (DoPPW) -regarding.

It is proposed to engage retired personnel from Public Sector Banks in equivalent level/pay scales as Consultant in DoPPW initially for one year for assisting the work related to DoPPW's Scheme "Improving Pensioners' Welfare" as per details given below:

|    |                            |                                                                                                                                                                                                                                                                                                                                                                                                      |
|----|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the Post           | Consultant                                                                                                                                                                                                                                                                                                                                                                                           |
| 2  | Total vacancies            | 01                                                                                                                                                                                                                                                                                                                                                                                                   |
| 3. | Designation of Appointment | Deputy Secretary (DS) Level equivalent to Scale 5 of Public Sector Banks.                                                                                                                                                                                                                                                                                                                            |
| 4  | Period of engagement       | The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists. The term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation. |
| 5  | Job Location               | Lok Nayak Bhawan, New Delhi                                                                                                                                                                                                                                                                                                                                                                          |
| 6  | Eligibility                | Officers retired from Public Sector Banks in                                                                                                                                                                                                                                                                                                                                                         |

|    |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Criterion       | Scale 5 of<br>Public Sector Banks equivalent to DS Level                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7  | Age Eligibility | Should be less than 63 years as on 01.01.2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 8  | Scope of Work   | <p>Organising of Bankers Awareness Program workshops across the country</p> <p>Nationwide DLC campaign in different cities. Organizing Department's programmes (Pre-retirement Counseling Workshop, Training of Trainers Programmes and Training in Pension Rules of Dealing Staff/Officials of Ministries/Departments).</p> <p>Pensioners' Portal scheme &amp; all related matters. Pensioners' Awareness programmes and Outstation visits for arranging training/awareness/DLC programs.</p> <p>Preparing press releases / notes, keeping track of press coverage (print and electronic), organizing press conference / interaction with the Media</p> |
| 8  | Remuneration    | <p>A fixed remuneration of Rs. 52,600/- ( Fix remuneration i.e Rs. 45,400/- + Fixed Transport Allowance i.e Rs. 7200/-) during the tenure of consultancy.</p> <p>No Dearness Allowance shall be payable. No HRA shall be payable.</p>                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 9  | Leave           | 1.5 paid leave for every completed month.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 10 | Working Hours   | Normal Office timings from 9:00 AM to 5.30 PM. May also have to devote more time than                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|    |                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                      | usual to meet the exigencies of work, if required.                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11 | Terms of Engagement                  | <ul style="list-style-type: none"> <li>• The engagement will be on hire &amp; fire basis which is purely dependent on their work performance</li> <li>• The engagement shall be purely contractual and shall depend on the Consultant's satisfactory performance and the requirement of the Department.</li> <li>• The Department reserves the right to terminate the engagement at any time by giving 15 days' notice without assigning any reason.</li> </ul> |
| 12 | How to apply                         | <p>The applications in the prescribed format (complete in all respects) along with the requisite documents i.e. copy of PPO, Last Pay Certificate &amp; Bank Details, Aadhaar Card &amp; PAN Card to the following address:</p> <p>3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi 110003 or email on nagender.kumar@nic.in</p>                                                                                                                             |
| 13 | Last date for receipt of application | 07 days from the date of issue of this Circular                                                                                                                                                                                                                                                                                                                                                                                                                 |

**(Nagender Kumar)**  
**Under Secretary to the Govt .of India**  
**Tele:-24655523**

**Proforma for inviting applications from retired Personnel  
(Consultant)**

|    |                                                                                     |  |
|----|-------------------------------------------------------------------------------------|--|
| 1  | Name of the retired personnel                                                       |  |
| 2  | Last Designation held                                                               |  |
| 3  | Name of the Department<br>from where retired                                        |  |
| 4  | Date of retirement                                                                  |  |
| 5  | Qualification                                                                       |  |
| 6  | PPO No.                                                                             |  |
| 7  | Last Pay Drawn & Level                                                              |  |
| 8  | Monthly Pension sanctioned                                                          |  |
| 9  | Present Address                                                                     |  |
| 10 | Bank<br>Account<br>Details Name<br>of Bank:<br>Branch:<br>Account no:<br>IFSC Code: |  |
| 11 | Contact no.                                                                         |  |
| 12 | Email id                                                                            |  |
| 13 | PAN No.                                                                             |  |

Documents required:

- I. PAN card
- II. Aadhaar Card
- III. PPO
- IV. Bank Details